

CITY OF AMARILLO

ANIMAL MANAGEMENT & WELFARE (1710)  
FUNCTIONS, GOALS AND OBJECTIVES

**FUNCTION**

The Animal Management & Welfare Department promotes the health and safety of the community through enforcement and shelter services for stray, lost animals, or unwanted animals in Amarillo. The Department provides a facility for such animals and leases space to the Amarillo Panhandle Humane Society. Animal Management & Welfare enforces City ordinances and State laws pertaining to animals. The Department investigates cases of rabies and other zoonotic diseases. The Department provides public education and programs to encourage adoptions, responsible pet ownership, proper care of animals, and spay/neutering for population control.

- GOALS**
- ★ Reduce health hazards from stray animals and unsanitary animal conditions in the community.
  - ★ Reduce cases of animal cruelty, animal bites and possible rabies infections.
  - ★ Increase owner reclaims of lost pets, promote adoptions and to reduce euthanasia.
  - ★ Maintain professional standards and improve training of Animal Management Officers and shelter staff.
  - ★ Continued improvement of the environment and conditions of the shelter facilities and the animals housed.
  - ★ Implementation of new shelter management software system.

- OBJECTIVES**
- ★ Enhanced enforcement of existing laws and codes.
  - ★ Enhancement of existing laws and codes to improve their effectiveness.
  - ★ Encourage citizens to spay/neuter and vaccinate their animals
  - ★ Increase community outreach programs in collaboration with the Amarillo Panhandle Humane Society and other community partners.
  - ★ Increase the live release rate at the shelter.

OPERATING STATISTICS / PERFORMANCE MEASURES	Actual 2012/13	Estimated 2013/14	Estimated 2014/15
Number of Calls	33,214	35,000	34,000
Of the Animals Picked Up, the Following Were:			
Dead on Arrival	5,037	5,000	4,000
Issued Citations	2,811	4,000	5,000
Issued Warnings	1,561	1,300	1,500
Returned to Owner in Field	1,182	2,000	2,000
Reclaimed by Owner	1,148	2,500	2,500
Fostered	0	100	250
Adopted	1,513	3,000	3,500
Euthanized	7,694	10,500	7,000

**ACCOMPLISHMENTS**

In FY2013-14, the Department's name was changed to reflect a revitalized attitude to improve shelter operations and meet new objectives. An improved animal intake process also began in FY2013-14, which includes individual animal identification banding, enhanced photos uploaded directly to departmental web based interactive lost pet search tool. The Department experienced a reorganization, which included nine additional staff added; one Animal Welfare Specialist (Veterinarian/Vet Tech), four Animal Care Workers and four field officers. Municipal Code improvements were made to enhance public safety, animal cruelty case enforcement and improve animal welfare. An ordinance change requiring microchipping for all impounded animals at time of reclaim; improving the ability for officers to return pets to their owner in the field rather than impounding the animal at the shelter, was approved by City Council. Major facility improvements have taken place to include: kennel door replacement and administration office remodel. The Animal Management & Welfare Department continues to pursue high professional standards for officers and staff through Amarillo College, the Texas Animal Control Association, and the National Animal Control Association. Public Awareness Programs: Department staff provided community outreach and partner with nonprofit organizations to promote advocacy for animals, including community microchipping event providing 250 no-cost pet microchips. Improved partnerships have been developed to improve animal care, expand adoptions and fostering programs. Special outreach is made at community events.

## City of Amarillo

## Animal Management &amp; Welfare

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2012	FY2013	FY2014
41100 Salaries and Wages	855,225	968,580	1,280,302
41300 Incentive	31,821	27,600	27,000
41620 Unscheduled	38,690	25,000	25,000
41820T Health Insurance	152,354	173,937	220,536
41900 Life	407	417	534
42010 Social Security - Medica	13,097	13,177	15,375
42020 Social Security - OASDI	54,933	56,173	65,571
42110 TMRS	117,698	105,878	119,904
42115 OPEB Funding	14,363	20,964	25,699
42300 State Unemployment	1,392	1,233	1,552
42400 Workers Compensation	19,445	19,705	23,213
42510 Car Allowance	6,016	6,000	6,000
42520 Uniform/Clothing Allowan	9,829	10,080	11,340
42550 Communications Allowance	3,610	3,600	3,600
<b>41000 Personal Services</b>	<b>1,318,880</b>	<b>1,432,344</b>	<b>1,825,626</b>
51110 Office Expense	5,441	5,000	5,000
51115 Employee Recognition Pro	829	0	0
51200 Operating	10,031	7,000	9,000
51250 Janitor	11,486	9,000	10,000
51300 Clothing and Linen	6,705	7,000	8,000
51350 Chemical and Medical	14,913	19,000	19,000
51400 Photographic	1,119	1,000	1,000
51450 Botany & Agriculture	271	500	1,000
51510 Animal Traps	2,547	2,500	2,500
51550 Animal Feed and Medical	19,331	16,000	27,500
51700 Education	1,544	3,000	3,000
51800 Fuel & Oil	28	58	0
51850 Minor Tools	5,319	9,000	12,000
51955 Furniture	3,955	0	0
52000 Ammunition	0	750	750
52050 Auto Parts	0	500	0
52050LABOR Auto Parts Labor	0	500	500
53100 Natural Gas	17,931	16,181	28,589
53150 Electricity	9,886	10,257	11,137
53200 Water and Sewer	10,983	13,381	11,745
<b>51000 Supplies</b>	<b>122,319</b>	<b>120,627</b>	<b>150,721</b>
61100 Communications Billing	5,547	7,800	7,800
61200 Postage	196	276	300
61300 Advertising	0	1,000	1,000
61400 Dues	1,163	2,000	2,000
61410 Tuition	2,997	3,000	5,000
62000 Professional	0	0	31,000
63210 Armored Car Service	3,501	3,504	3,504
63350 Credit Card Fees	932	0	0
63400 Employee Medical	0	5,000	5,000
67320 Extermination	550	1,000	1,000
68100 R & M - Building	0	1,000	0
68300 R & M - Improvements	14,840	3,000	15,000
68650 Shop Equipment	55	250	0
68710 Auto Repair and Maint	0	2,000	2,500
69210 Rental City Equipment	117,523	163,263	162,336
<b>60000 Contractual Services</b>	<b>147,304</b>	<b>193,093</b>	<b>236,440</b>
71100 Insurance and Bonds	5,471	6,124	8,538
72000 Radio Communication	12,580	0	0
74000 Printing and Binding	2,160	4,000	4,000
75100 Travel	2,380	3,000	3,000
75300 Meals and Local	199	300	500
78210 Cash Over/Short	434	0	0
78230 Loss on Bad Debt	1,465	100	100
<b>70000 Other Charges</b>	<b>24,689</b>	<b>13,524</b>	<b>16,138</b>

City of Amarillo

Animal Management & Welfare

DESCRIPTION	ACTUAL	Budgeted	Budgeted
	FY2012	FY2013	FY2014
84100 Auto-Rolling Stock & Equ	0	0	143,100
<b>80000 Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>143,100</b>
90140 Airport	-16,000	-12,000	-12,000
<b>90000 Inter Reimbursements</b>	<b>-16,000</b>	<b>-12,000</b>	<b>-12,000</b>
<b>TEXPENSES Total Expenses</b>	<b>1,597,192</b>	<b>1,747,588</b>	<b>2,360,025</b>

City of Amarillo

Department Staffing Report

Department: Animal Management and Welfare

Number of Employees	Classification	Description	Personal Services Total
<b>Permanent Positions</b>			
1.00	ADM047	ANIMAL WELFARE SPECIALIST	
1.00	ADM590	ANIMAL CONTROL DIRECTOR	
1.00	ADM591	ASSISTANT DIRECTOR OF ANIMAL CONTROL	
1.00	CLR630	OFFICE MANAGER	
1.00	CLR941	ADMINISTRATIVE TECHNICIAN	
3.00	MGT590	ANIMAL MANAGEMENT FIELD SUPERVISOR	
1.00	MGT775	COMPLIANCE MANAGER	
1.00	MGT780	FIELD SERVICES MANAGER	
1.00	MGT790	SHELTER MANAGER	
2.00	TRD160	CSR INTAKE SPECIALIST	
8.00	TRD560	ANIMAL MANAGEMENT OFFICER TRAINEE	
9.00	TRD565	ANIMAL CARE WORKER -	
3.00	TRD592	ANIMAL MANAGEMENT OFFICER I	
4.00	TRD593	ANIMAL MANAGEMENT OFFICER II	
1.00	TRD594	ANIMAL MANAGEMENT OFFICER III	
38.00		Total Permanent Positions	
<b>38.00</b>		Total Department	1,825,626

